

Training / Seminar Approval Form

ORIGINAL

Department Name: Information Technology

Seminar Name: Website Development with HTML/Javascript

Purpose: Develop internal resource – reduce consultant cost

Place: Dallas

Date: March 31 – April 4, 2014

Who Will Be Attending:

Dustyn Randle

This Training/ Seminar is necessary for the following reasons:

Required continuing education Job training
 Improve work performance Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ \$2,595.00 Date registration is due: When Approved

Return check to department head
 Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Dept. Head Signature: *Dan Milam*

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: _____
Approved by CC:

APPROVED BY COMMISSIONER'S COURT: _____ JAN 27 2014 DATE: _____